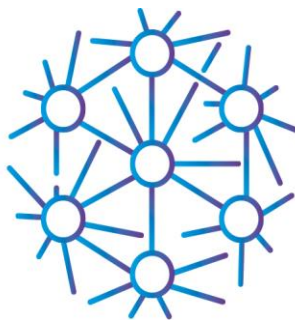


ayming



business
performance
consulting

Consultant – Grant Funding

Ayming Canada's Montreal office is looking for an organized, self-motivated individual to work as a Consultant to serve and expand our client-base in Central Canada.

Ayming is a leading international business performance consulting group, formed through the merger between Alma Consulting Group and Lowendalmasai. With offices in 15 countries, the Group, which has a staff of approximately 1,500, attained revenue of CAD \$275 M in 2015.

Backed by 30 years of proven results, Ayming provides strategic and operational expertise, enabling businesses to improve their overall performance in the areas of Finance & Innovation, Operations and Human Resources.

Ayming is committed to helping clients implement long-term performance improvement programs, adding value to their overall business and delivering greater profitability. Its focus is on improving and accelerating business growth, anticipating future changes and opportunities and securing a business' long-term position. This is accomplished through its Value Performance Programs, customized service packages providing tailored solutions to improving clients' business performance. Every Value Performance Program is unique because it is designed to meet the specific needs of individual clients.

Key Responsibilities and Related Tasks (include but not limited to)

Reporting to the Director - Operations Performance the Consultant – Grant Funding will support our team with grant writing, grant identification, grant execution, and client management. This person maintains and enhances the company's image with the customer base. Key tasks include:

- Support business development in assessing the proposed project and investment;
- Match clients with funding programs and present the options to our clients;
- Research and understand government programs, grant database development & maintenance of program information as the programs evolve;
- Grant application writing;
- Research of new prospective clients, preparation of sample grant eligibility based on database;
- Preparation of presentations and executive summaries to support client meetings;
- Support clients with government queries;
- Project tracking & compliance reporting support.

Qualifications and Skills

- Post-secondary education or equivalency preferably in Business Administration/Human Resources/Commerce/Finance/Economics;
- 5-6 years' experience in interacting with government funding agencies or relevant experience;
- Exposure to Operations, Finance and Innovation, and Human Resources Performance is an asset;
- Results driven, independent thinker, perseverant and strong sense of initiative;
- Strong customer focus, interpersonal and team oriented skills;
- Excellent communications skills (verbal and written);
- High level of business integrity and ethics;
- Possess valid driver's license.

If you're interested in this position, please send your resume to: hr@ayming.ca and indicate in your email message title the position you are applying for.